



SEMH Support Team

Office Address: Mountford Manor Primary School, Bothwell Road, Walcot, Swindon, Wilts, SN3 3EZ. Tel: 01793 612874

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SEMH Support Team Request for Support

Form completed by: Contact Details:	Date completed:
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Pupil name:	DoB:	Year Group:
Gender: Male / Female	Pupil Premium: Yes / No	
Home details: Parent/carers name: Address:		
Telephone Number:		

School Name and Address:	
Telephone Number:	
Headteacher:	SENCO
email:	email:
Class Teacher:	TA:
email:	
Date of entry to current school:	Previous schools attended (years):

	Additional SEN Support	Statement/ EHCP	CAF/ EHR written	Last TAC meeting	Child in Need	Child Protection	Looked After Child
Date/s pupil was at this stage							
Date of next TAC/professionals meeting							
Dates of Fixed Term Exclusions:							
Is the pupil eligible to receive any additional funding?					If so, what?		
Have you applied to SENAT for additional support?					If so, when?		

Behaviour Analysis

Top 3 concerning behaviours (be specific)	Frequency (on average, once every...)				
	½ hr	hour	am	pm	day

Please attach behaviour records which show your SEMH concerns (at least 2 weeks comprehensive records eg. ABCs). * Please ensure no other pupils are mentioned in documentation provided.

Does the pupil have any diagnosed condition? If so what?	Yes / No
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Referrals to other Agencies – if none, please put none or N/A

Name of agency pupil/family referred to. Please ensure the last report is attached	Date Referred	Dates of support	Contact name and number	Outcome of support

Please also attach:

- The previous and current IEP/Behaviour Management Plan/Risk Assessment
- The pupil's attendance record from the beginning of the academic year
- The EHR form/TAC or other relevant meeting minutes
- Any other professional reports (please get the parents' permission for you to share any reports with us)

Have you previously received advice/training in relation to similar issues from our team or any other agency? If yes, who from?	Yes / No
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Support and Intervention tried

Strategies and Interventions tried	Dates from/to (Should be at least 2 terms)	What was the impact of each strategy?

Have you considered that there is a need for a school transfer or managed move?	Yes / No
How have you used your delegated and additional funds to meet the needs of this child?	
Has the child ever been referred to the SEMH Support Team before? If yes when?	Yes / No
Has any other member of this child's family been referred to our service previously? Please give the child's name and when they were referred	Yes/No

The Agreements

Everyone agrees to share relevant information with each other to ensure that there is good communication and a consistency in approach for supporting the pupil. This can be done through meeting time, phone calls and email.

In the unlikely event that those below do not fulfil their part of the agreement, the SEMH Support Team will call a review to discuss how best to move forward in meeting the child's needs.

We will review the intervention within 12 weeks, to determine whether further support from our team is appropriate.

In signing this form and agreeing to a 'Consultation' (which must include a meeting with the Class Teacher and if possible Senco/SLT), School and parent agree for the information to be shared with other relevant professionals. The parent/carer also gives consent for the SEMH Support Team staff to work with school staff to support the named pupil.

Please ensure signatures are obtained from School and Parent/Carer.

School will:

- **Identify an appropriate staff member to work alongside the SEMH Support Team.**
- This must happen to ensure consistency in the delivery of support and to enable a member of staff to embed ideas and strategies for supporting pupils with SEMH needs.
- To carry out the agreed actions and strategies each week.
- Ensure that the class teacher and TA communicate with the SEMH Support Team Worker regularly.
- Raise any concerns or issues about the type of support being delivered for the pupil so that any changes can be made quickly and delivered efficiently.
- Provide a room/quiet space for any intervention to be delivered.
- To carry out the agreed actions and recommendations at the Review or Closing Meeting.

School (Senior Leadership Team)..... Date:.....

School (Class Teacher) Date:

Dates and times the Class Teacher can be available to meet the team for about an hour

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Parents/Carers

- Attend all meetings.
- Celebrate the pupil's achievements.
- Try to carry out any advice and strategies suggested during the course of this support.

Pupil

- Attend any sessions with the SEMH Support Team worker.
- Treat everyone with respect, allow everyone to learn and stay safe.
- Try to meet the targets that I am set.

Parental comments/views:

Please note that information about your child may be shared between professionals.

Home (parent/carer)..... Date:.....

Have you?

- Completed every part of the form?
- Attached the EHR (Part B)?
- Attached any TAC minutes/reports from other professionals?.....
- Attached at least 2 weeks' behaviour records?.....
- Attached any plans/risk assessments and the child's attendance record?
- Read and understood the agreements?.....
- Ensured all signatures have been obtained?

Unfortunately, if any of the above sections are missing then we will be unable to proceed with your request for support and will return the form to you.

Please return your completed form to: -

**SEMh Support Team
Mountford Manor Primary School
Bothwell Road
Walcot
Swindon
SN3 3EZ**

The Swindon SEMH Graduated Response

Mainstream School

Use of £10K funding

Appropriate school support for at least 2 terms

EHR

Monitor attendance

Consider:

: EWO involvement if appropriate

: PSA involvement for at least 1 term

: Supported school transfer

: Referral to appropriate outside agencies/professional;
reports/diagnosis and follow up programmes and support from outside agencies;
evidence that school has followed advice

: Application to SENAT for additional funding

: Consider EHCP application

Managed move 1st possibility



Outreach Support

Referral to **SEMH Support Team**

Managed Move 2nd possibility

EYFS and actions

SEMH Support Team support for 1- 2 terms

All SEMH Support Team advice followed for at least 2 terms

Managed move 3rd possibility

Monitor FTE

At least 2 reviewed TACs

EHCP request may have been made to SENAT (schools will endeavour not to PEX pupils whilst this process is under way)

Request for a 3 day/2 day place through SENAT - Informed by **SEMH Support Team**



SENAT decision on further support

Recommendations on future short term support and provision



Short Term Provision

Nyland Campus PRU Class

Up to 3 days a week/5 days for PEX pupils

12 weeks

Outreach support for transition back to mainstream
school - up to 3 visits.



SENAT/SENRAP

Recommendations on Statutory Assessment and further Funding and long term provision



Long Term 5 day placement

Statement for SEMH agreed by SENRAP

Nyland Campus placement

Pupil has 'mainstream experience' when ready and appropriate as part of the annual review process

Phased reintegration then begins.